

City of Huntington Woods - Department of Parks and Recreation
GILLHAM RECREATION CENTER - 26325 SCOTIA ROAD - HUNTINGTON WOODS, MI - 48070
Court Reservation/Policy

PLEASE EMAIL APPLICATION TO: hwrec@hwmi.org

Today's Date _____
Applicant's Name _____
Address _____
Cell Phone _____ Other Phone _____
Email _____

Court Request

Gillham Recreation Center Courts

Court 1 (East/Library) ____ Court 2 (East/Middle) ____ Court 3 (West/Middle) ____ Court 4 (West/Pool) ____

11 Mile Courts

Court A (Huntington) ____ Court B (Middle) ____ Court C (Woodward) ____ Pickleball Court ____

Rental Day/Date _____

Time Desired (begin and end on the hour/2 hour maximum) _____

Reason for Reservation (recreational play, lesson, etc.) _____

Anticipated # Players _____

Court Reservation Fees

Huntington Woods Resident: \$2 per hour, per court

Non-Huntington Woods Resident: \$4 per hour, per court

Please Note:

- Your reservation fee must be paid in full within 24 hours of receiving reservation confirmation from Gillham Recreation Center. If your reservation fee is not paid within 24 hours of confirmation, the reservation will be nullified, and the courts will open for others to reserve. Provide payment at recreation.hwmi.org or the Rec Center front desk.
- All reservation forms must be submitted to hwrec@hwmi.org or the Rec Center front desk to be processed. An approved application is required for all reservations. **Please note that forms received online will only be processed Monday-Friday, 8:30-5:00pm.** Otherwise, please visit the front desk during regular Rec Center hours (posted on recreation.hwmi.org).
- Cancellations must be made 48 hours in advance.
- The rental party must adhere to Court Regulations and if necessary, will be billed for any court damages or excessive clean up required.
- Permits for consecutive reservations are not permitted by a group of individuals.
- Reservations cannot be made more than 5 days in advance.
- No more than one reservation per day and three per week may be made by any individual.
- Permits will not be issued less than 30 minutes in advance of requested permit time.
- Rainchecks/refunds will not be given due to inclement weather.

COURT REGULATIONS

The Recreation Department and designated staff have the complete authority in the enforcement of all court regulations.

Players waiting for a court must wait outside the courts.

Players without reservations must surrender the court immediately to those with permits. If the court is not claimed within fifteen minutes past the hour, the permit is no longer valid.

All players must wear tennis shoes and be fully attired.

All players are expected to exhibit sportsmanlike conduct and are to abide by the rules of fair play and proper tennis etiquette. Boisterous activity, abusive or profane use of language will not be tolerated.

Water is permitted. No other food or beverages are allowed on the courts.

Please dispose of empty bottles/cans in the receptacles provided.

The Recreation Department reserves the right to schedule classes or special events on the courts as deemed necessary and without notice.

Instruction outside of the contracted Recreation Department provider may take place on Court #4 only.

Courts are for tennis and pickleball use only. Bicycles, skateboards, rollerblades, dogs, etc. are forbidden.

LIGHTS

Beginning in April, the lights can be manually turned on by pressing the button on the fence adjacent to the entrance gate. Once activated, the lights will remain on until 10:00 p.m. at 11 Mile/Huntington and 11:00 pm at the Recreation Center. Lights go off for the season in September.